NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
CHARTER OF THE
PLANETARY PROTECTION ADVISORY COMMITTEE
OF THE
NASA ADVISORY COUNCIL

ESTABLISHMENT AND AUTHORITY

The NASA Administrator established the NASA Planetary Protection Advisory Committee (the "Committee") of the NASA Advisory Council. Having determined that it is in the public interest in connection with the performance of Agency duties under the law, and with the concurrence of the General Services Administration, the NASA Administrator hereby renews and amends the Committee's charter, pursuant to the Federal Advisory Committee Act (FACA), 5 U.S.C. App. §§ 1 et seq.

PURPOSE AND DUTIES

1. The Committee will draw on the expertise of its members and other sources to advise the NASA Administrator, through the NASA Advisory Council, on Agency programs, policies, plans, and other matters pertinent to the Agency's responsibilities for biological planetary protection, including NASA planetary protection policy documents and components, implementation plans, and organization. The Committee will review and recommend appropriate planetary protection categorizations for all bodies of the solar system to which spacecraft will be sent. The scope of the Committee's responsibilities will not include issues that pertain solely to the quality and interpretation of scientific experiments and data.

2. The Committee shall function solely as an advisory body and will comply fully with the provisions of the FACA.

3. The Committee reports to the Associate Administrator for Science Mission Directorate and to the Administrator through the NASA Advisory Council.

MEMBERSHIP

1. The Committee chair will be appointed by the Administrator and will also serve as a member of the NASA Advisory Council. The Committee will be comprised of members appointed by the Associate Administrator for Science Mission Directorate. Membership will be selected to ensure a balanced representation of expertise and points of view in scientific and technical areas and in points of view represented and the functions performed.

2. Members will be appointed for a 3-year term, renewable at the discretion of the Associate Administrator for Science Mission Directorate. Members serve at the discretion of the Associate Administrator for Science Mission Directorate.

3. In addition to the designated members, nonvoting representatives shall be solicited from the following U.S. Government agencies:

   Department of Agriculture
   Department of Energy
   Department of Health and Human Services
   —National Institutes of Health
   —Centers for Disease Control and Prevention
   Department of the Interior
   Department of Transportation
   Environmental Protection Agency
   National Science Foundation
   Executive Office of the President

4. Other Government representatives may be solicited in the future with the approval of the Associate Administrator for Science Mission Directorate. The Committee may also invite the participation of nonvoting liaison representatives from other national and international organizations undertaking joint solar system exploration missions with NASA.

SUBCOMMITTEES AND TASK GROUPS

1. Subcommittees may be established in areas requiring a standing advisory group under the Committee. Subcommittee members are approved by and serve at the discretion of the Associate Administrator. However, if the Committee is terminated, all subcommittees are terminated. Subcommittee terms of reference will be approved by the Associate Administrator for Science Mission Directorate. Committee members will serve as chairs of subcommittees. Subcommittees will report their findings and recommendations to the Committee.

2. Task forces may be established to conduct special studies requiring an effort of limited duration. Task force membership and terms of reference will be approved by the Associate Administrator for Science Mission Directorate. Task forces will report their findings and recommendations to the Committee.

ADMINISTRATIVE PROVISIONS

1. The Committee will meet two to three times a year. Meetings will be open to the public unless it is determined that the meeting, or a portion of the meeting, will be closed to the public in accordance with the Government in the Sunshine Act, or that the meeting is not covered by the FACA.

2. The Executive Secretary will be appointed by the Associate Administrator for Science and will serve as the Designated Federal Official.

3. The Science Mission Directorate will provide staff support for the Committee. The estimated annual operating cost totals approximately $115,000, including 1.0 workyear for staff support.

DURATION

The Committee shall terminate 2 years from the date of this charter unless terminated before that date or subsequently renewed by the NASA Administrator.

Administrator

4/29/05
Date